



# École Leduc Estates School

*Inspiring Success*

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## École Leduc Estates School 2020-2021 Re-Entry Plan Information for Parents & Guardians

## **About COVID-19**

### **What is COVID-19?**

COVID-19 is an illness caused by a coronavirus. It is a new disease that has not been previously identified in humans. Coronaviruses are a large family of viruses. Some cause illness in people and others cause illness in animals. Human coronaviruses are common and are typically associated with mild illnesses, similar to the common cold. COVID-19 is a new disease caused by the coronavirus (SARS-CoV-2) and was declared a global pandemic in March 2020.

Coronaviruses are most commonly spread from an infected person through:

- respiratory droplets when you cough or sneeze.
- close personal contact, such as touching or shaking hands.
- touching something with the virus on it, then touching your eyes, nose or mouth before washing your hands.

These viruses are not known to spread through ventilation systems or through water.

### **Symptoms**

COVID-19 symptoms can be mild and are similar to influenza and other respiratory illnesses. According to information from the Government of Alberta , most healthy people who are infected with the new, or novel, coronavirus will have a mild illness like a cold or flu. They may have a fever, cough, sore muscles or a sore throat. Some people may feel short of breath. Most people (about 80%) recover from this disease without needing special treatment. People who are much older or who already have health problems are more likely to get sicker with the novel coronavirus and may need to be hospitalized.

Alberta Health identifies the following symptoms for COVID-19 :

- Common symptoms: cough, fever (over 38°C), shortness of breath, runny nose or sore throat.
- Other symptoms can include: stuffy nose, painful swallowing, headache, chills, muscle or joint aches, feeling unwell in general, new fatigue or severe exhaustion, gastrointestinal symptoms (nausea, vomiting, diarrhea or unexplained loss of appetite), loss of sense of smell or taste, conjunctivitis (pink eye).
- Symptoms of serious illness: difficulty breathing or pneumonia.

If you have any of these symptoms, stay home and self-isolate to avoid spreading it to others. Alberta Health recommends calling Health Link at 811 for more information.

Evidence indicates that the virus can be transmitted to others from someone who is infected but not showing symptoms.

This includes people who have not yet developed symptoms (pre-symptomatic) and those who will never develop symptoms (asymptomatic).

While experts know that these kinds of transmissions are happening among those in close contact or in close physical settings, it is not known to what extent. This means it is extremely important to follow the proven preventative measures.

## **Prevention**

Novel coronavirus spreads the same way as other viruses that cause colds and cases of flu. When people cough or sneeze, tiny drops of liquid go into the air. If the person has the coronavirus, the virus can be in those droplets and make others sick. One way a person can get sick is by breathing in tiny drops that have the virus in them, that can happen while talking with or being close to someone who is sick. Another way is by someone touching something that tiny drops have landed on and then touching their mouth, nose or eyes. Sharing dishes and forks and spoons, water bottles and drink containers could also spread the virus from someone who is sick to someone who is not.

You can help prevent the spread of COVID-19. Prevention starts with awareness. The following practices will help reduce the spread of COVID-19:

- Practice physical distancing
- Self-isolate when you're feeling sick
- Wash your hands frequently
- Cover coughs and sneezes
- Avoid touching your face

## **Good Hygiene**

Wash your hands really well and often with soap and water for at least 20 seconds. Soap and water are always the best. But, if soap and water are not available, you can use hand sanitizer. If your hands are dirty, or you have touched a surface that others have touched, wash your hands. Don't touch your eyes, nose or mouth until your hands are washed. Cough or sneeze into your elbow or a tissue, then wash your hands. Washing your hands, not touching your face, and staying home when you are sick are the best ways to help you and your family and friends stay healthy.

## **More Information**

If there is anything you might be confused or worried about, don't be afraid to ask someone you trust. More information can be found online at [alberta.ca/COVID19](https://alberta.ca/COVID19).

## Quarantine and Isolation

CMOH Order 05-2020 has several legal requirements for quarantine and isolation (please see the table below).

Quarantine and Isolation	
Quarantine	<p>Required when people are not sick, but have been exposed to someone who has COVID-19.</p> <p>The quarantine period for COVID-19 is 14 days. This is because it can take up to 14 days for an individual to develop symptoms.</p>
Isolation	<p>Required when people are sick, to keep them from infecting others.</p> <p>The isolation period for people who have symptoms (but not diagnosed with COVID-19) is 10 days or until symptoms resolve, whichever is longer.</p>

## **Re-entry Information for ÉLES Parents and Students**

Following the provincial government's direction, Black Gold School Division (BGSD) and École Leduc Estates School (ÉLES) is implementing the Guidance for School Re-entry - Scenario 1 from Alberta Education and Dr. Hinshaw, the Chief Medical Officer of Health, for September 2020. Wherever possible, having children physically attend school is recommended and our teachers are eager to get back into the classroom and work with students. Parents should be reassured that our school is meeting Alberta Health Services (AHS) guidelines in providing a safe environment for student learning. Dr. Hinshaw has stated the decision to allow in-school learning with public health measures in place weighs the risks of prolonged school closures on students' educational experience and overall well-being against the risk of COVID-19 outbreaks.

It is possible that we may have to transition between scenarios during the school year. Health officials will work with BGSD to make the decision to transition all students to partial In-school Classes learning (Scenario 2) or Distance Education (Scenario 3) based on multiple factors including the number of COVID-19 cases in a zone or a school and the risk of ongoing transmission. Please note that changes may be made to this plan in response to changes directed by Alberta Education.

In September, teachers will initially focus on the social and emotional needs of students by building relationships, and administer screening tools to identify gaps in student learning. Supporting students to be ready to learn is an important first step in our school re-entry. These will be done in a variety of ways. Our school theme will continue to focus on our shared values that students and staff are participating, respectful, independent, determined, and encouraging (PRIDE). These values will help guide us in our daily interactions with one another as we are

adjusting to the new ways of being together as a school community. Health units will also focus on physical and mental wellness, and students will continue to learn about the importance of hand washing, mask use, cohorting, and also how their ability to be resilient can affect their wellness.

Teachers will also be administering the Mathematics Intervention Programming Instrument (MIPI) and Highest Level Achievement Test (HLAT) during the beginning of the year. These results, along with a variety of anecdotal evidence will identify any gaps from the previous year. Once teachers have identified gaps in student learning, they can plan their instruction to address these gaps prior to moving forward.

This document details the conditions and protocols which will be in place for École Leduc Estates School for the upcoming 2020-2021 school year. Administration realizes that this plan must be a flexible one, and as our situation changes, so does our plan. This is in compliance with AHS guidelines, as well as the Black Gold School Division plan.

ELES Entry Protocols	
Daily Health Check	<ul style="list-style-type: none"> <li>● Before leaving home, staff, children/students, visitors, and volunteers who will access the school for work or education, must self-screen for symptoms each day before they leave for school using the <a href="#">Alberta Health Daily Checklist</a></li> </ul>
Staggered Entry Days	<ul style="list-style-type: none"> <li>● <i>Staggered entry days will be considered the first day of class. Students should have supplies and be prepared for instruction.</i></li> <li>● Sept. 8, 2020: K (scheduled), Gr. 3,6</li> <li>● Sept. 9, 2020: K (scheduled), Gr. 2, 5</li> <li>● Sept. 10, 2020: K (scheduled), Gr. 1, 4</li> <li>● Sept. 11, 2020: K (scheduled), all grades</li> </ul>
Drop off Procedures	<ul style="list-style-type: none"> <li>● Student drop off is between 8:25 and 8:35 am.</li> <li>● Students go directly to their assigned doors where physical distancing will be in effect.</li> <li>● Staff will be at the doors to help with hand sanitizer application.</li> <li>● Bus lane will remain the same as last year.</li> <li>● Parents are asked to say goodbye to their children at the front fence instead of walking them to their doors; kiss and go will be in effect for <b>both drop off lanes</b>. Remember it is one way traffic in the loop.</li> <li>● Late arrivals (after 8:40 am) will be required to enter through the office doors and follow office protocols when checking in.</li> </ul>

<p>Pick Up Procedures</p>	<ul style="list-style-type: none"> <li>• Parents should arrive at 3:05 pm for pick up.</li> <li>• Bus students will line up in their loading order, outside, before boarding buses (this will be practiced on staggered entry days).</li> </ul>
<p>Office Protocols</p>	<ul style="list-style-type: none"> <li>• Social distancing is in effect in the office as indicated by floor stickers and posters.</li> <li>• A plexi-glass divider will be in use at the front desk.</li> <li>• One way traffic will be observed in the office.</li> <li>• If your child needs to go home early or attend an appointment, our <a href="#">sign out form</a> is now posted to our school web page. After completing the form, call the school at 780-986-6750, and your child will be escorted to the front door to meet you for pick-up.</li> </ul>
<p style="text-align: center;"><b>General Protocols</b></p>	
<p>Pre-existing Conditions</p>	<ul style="list-style-type: none"> <li>• The office will keep records of a student’s known pre-existing conditions. Throughout the school year, if a student develops symptoms in or outside of the program that could be caused by COVID-19 or by a known pre-existing condition (e.g. allergies), the student should be tested for COVID-19 at least once to confirm that it is not the source of their symptoms before entering or returning to the school.</li> </ul>
<p>Responding to Illness</p>	<ul style="list-style-type: none"> <li>• If a child/student develops symptoms while at the school, the child/student will wear a non-medical mask if they are able to (provided by the school), and be isolated in a separate room. The parent/guardian will be notified to come and pick up the student immediately. If a separate room is not available, the child/student will be kept at least 2 metres away from other children/students. The parent/guardian/student will be asked to access COVID-19 testing by accessing the <a href="#">AHS Online Self-Assessment Tool</a>.</li> </ul>
<p>Hallways</p>	<ul style="list-style-type: none"> <li>• Water fountains will be bottle filling stations only. Students are asked to bring their own water bottle.</li> <li>• Signs will be posted and floor stickers will indicate direction of travel.</li> <li>• “Stay to the right” will be the preferred method of travel.</li> <li>• Appropriate distancing will be encouraged when walking the halls either independently or as a group.</li> </ul>

<p>Washrooms</p>	<ul style="list-style-type: none"> <li>• Signs will be posted regarding protocols.</li> <li>• Students will utilize the washroom closest to their entry/exit doors.</li> <li>• Stickers will indicate where to wait outside of the washroom.</li> <li>• Please notify your child’s teacher if there are any medical/physical conditions that might make waiting to use the washroom problematic.</li> </ul>
<p>Mask Use</p>	<ul style="list-style-type: none"> <li>• Masks will be worn by Gr.4-6 students as well as all staff.</li> <li>• Students will be allowed to remove their masks while seated at their designated work areas to allow for drinks and snacks.</li> <li>• Masks will be optional for K-3 but encouraged.</li> </ul>
<p>Recess</p>	<ul style="list-style-type: none"> <li>• All students will go outside for morning and lunch recess times.</li> <li>• Students will be assigned a zone outside each day for recess times (10:15-10:30 &amp; 12:25-12:47).</li> </ul>
<p>Supply Management</p>	<ul style="list-style-type: none"> <li>• Students will bring their supplies on their staggered entry day.</li> <li>• Sharing supplies will not be allowed.</li> <li>• Bring your own device continues to be a best practice. We are encouraging all students regardless of grade to bring their own Chromebook.</li> <li>• If you are unable to supply a Chromebook or laptop for your child, one will be assigned to him/her and monitored by the homeroom teacher.</li> <li>• Regular sanitizing of devices will be performed.</li> <li>• At this time, BGSD has mandated no locker use in the hallways. With that said, it will be looked at again in November. During this time, backpacks and jackets will be stored on and around their desk area.</li> </ul>
<p>Student Movement</p>	<ul style="list-style-type: none"> <li>• Students will remain in their homerooms and teachers will circulate as needed.</li> <li>• Students will ‘stay to the right’ when walking in hallways and will adhere to social distancing protocols.</li> </ul>
<p>Lunch Related Items</p>	<ul style="list-style-type: none"> <li>• Hot lunch and the milk program will be suspended for the year.</li> <li>• No microwaves, kettles, or toasters will be available.</li> <li>• Students are encouraged to bring food in thermal containers if warm lunches are desired.</li> </ul>

<p>Cleaning</p>	<ul style="list-style-type: none"> <li>• Cleaning protocols will be strictly adhered to in accordance with AHS guidelines.</li> <li>• Students will be required to use hand sanitizer upon entering or leaving a room.</li> <li>• Students will be provided sanitizing materials to wipe down their work areas throughout the day.</li> </ul>
<p><b>Class Protocols</b></p>	
<p>Physical Education</p>	<ul style="list-style-type: none"> <li>• When possible physical education will be done outside instead of inside as the risk of transmission is more likely to occur indoors rather than outdoors and will follow the <a href="#">Guidance for Sport, Physical Activity and Recreation</a>.</li> <li>• Teachers will choose activities or sports that support physical distancing (e.g. badminton over wrestling).</li> <li>• Students will sanitize hands before and after PE.</li> </ul>
<p>Library</p>	<ul style="list-style-type: none"> <li>• Students will be staying in class for their library time for the 2020-21 school year. Our librarian will move from class to class.</li> <li>• Div I students will be given library books from the Librarian’s travelling cart and will be read to during their library block.</li> <li>• Div II students will pre-order their books with the librarian on “Destiny” and will receive their books shortly after. Outloud reading will also take place for these students during their library block.</li> </ul>
<p>Music</p>	<ul style="list-style-type: none"> <li>• Music will continue for the 2020-21 school year. The music teacher will move from class to class rather than students going to a music room.</li> <li>• Following AHS guidelines, students will not be participating in singing or learning how to play the recorder during music class. If the guidelines change throughout the year, this will be revisited.</li> <li>• Instead students will focus on percussion and string instruments which will be sanitized between uses.</li> <li>• Students will also focus on analysing, interpreting and creating music through various activities.</li> </ul>



## Special Event Protocols

Meet the Teacher	<ul style="list-style-type: none"><li>• Each teacher will be setting up a Google Meet time for them to meet parents.</li></ul>
Extracurricular Activities/Field trips	<ul style="list-style-type: none"><li>• Extracurricular activities, field trips requiring busing, and all overnight student excursions are postponed. This will be reviewed by November 30, 2020.</li></ul>
Christmas Concert	<ul style="list-style-type: none"><li>• More information will be shared in December.</li></ul>