



École Leduc Estates School

Inspiring Success

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We look forward to welcoming our students and staff back into classrooms this year. The safety and well-being of our students, parents/guardians, and staff is our top priority as we return to school.

The [BGSD 2021-2022 School Entry Plan](#) shares information that impacts all schools in the Division. We want to share information about how our school will operate at the beginning of this school year so students and their families know what to expect.

All students should have received a summer letter identifying which is their homeroom and information for the first day and week of school. Please note that we are having our Meet the Teacher Night on September 8th, for those parents who have not had an opportunity to meet or talk to homeroom teachers. Unfortunately, guidelines do not permit us to BBQ this year or have a large gathering in the gym.

Staggered Entry Dates

Leduc Estates students (Gr. 1 - 6) will use the first two days of school in August as staggered entry days.

- Grades 1, 3 & 5- Monday, August 30th
- Grades 2, 4 & 6- Tuesday, August 31st
- All students in Grades 1-6 will come to school on September 1st
- ECS/Kindergarten- staggered entry as per the teacher's invitation. First day of school is September 3rd.

Our bell times are as follows:

Entry Bell- 8:34 am

Lunch Break- 12:05 am - 12:47 pm

Dismissal Bell- 3:05 pm

Early dismissal is the first Wednesday of the month (October to June) at 2:20 pm

Families who have chosen Distance Learning for their child(ren) will receive information from the Distance Learning program. ELES will not be responsible for Distance Learning students this year.

Arriving and leaving school

Before leaving home, all staff, students, and any essential visitors should assess whether they feel well enough to attend school by using the [Alberta Health Daily Checklist](#). If anyone is experiencing COVID-19 symptoms, they must not attend school but stay home and fill out the [AHS Online Self-Assessment](#) tool to determine if they should be tested, and where to access testing.

In order to maintain physical distancing (and to increase efficiency), students will continue to use multiple entrances and exits as we did last year. Students will enter/exit the building through the following doors:

- Kindergarten - Main front doors
- Gr. 1J, Gr. 2E, Gr. 1G - Front parking lot doors
- Gr. 2D, Gr. 3PS, Gr. 3R- Back of school doors by the parking lot
- Gr. 3/4G, Gr. 4/5M, Gr. 4SB - Middle doors by the outdoor classroom
- Gr. 4S, Gr. 5H, Gr. 5/6H, Gr. 5/6L, Gr. 6W - Back doors by the playgrounds

We will continue to have our “Kiss and Go” drive thru lanes for student drop off and encourage all parents to remain in their vehicles. If parents need to accompany their child/children into the school, we ask that they park in the visitor parking stalls. ***The bus lane in front of the school is for bus traffic only.***

At dismissal, please remember to maintain physical distancing whenever possible during drop off and pick up procedures.

Hand sanitizer and handwashing

Hand sanitizing and/or hand washing will continue to be a requirement many different times throughout the day. This includes:

- Upon morning entry of school
- Upon entry/exit of all classrooms
- Upon entry/exit of the gym and learning commons (library)
- Before and after eating snack/lunch

Hand sanitizer will be throughout the school to support these entrances and exits, but acknowledge that hand washing with soap and water is always superior

Masking

As outlined in BGSD’s master plan, masks are **optional** in schools for students, staff, and essential visitors. Parents/guardians and individuals should assess their personal risk for COVID-19 and other respiratory illnesses when deciding to wear a face mask.

Lockers

Students will be allocated a locker to use for the duration of the school year. Items such as clothing, lunch kits and backpacks, may be stored in the locker. Lockers will only be cleaned by custodial personnel on working days when there are no students (i.e PD Days)

Boot racks

K-6 students will be expected to change footwear upon entering the building. Labelled boot racks will be provided and expected to be used. These will be cleaned daily.

Student supplies and learning materials

Teachers will plan learning activities to reduce or minimize the need to share equipment, textbooks, or materials. There are times when this will not be possible, if items are shared, routine cleaning of shared items will continue to take place.

Supply lists were sent with students class placement, and can also be found on our website [here](#).

Washroom protocols

Washrooms will be cleaned and disinfected several times during the day.

We are asking students to limit the number in the washroom equal to the amount of stalls available for use.

Water fountains

Water fountains will continue operating. Students are encouraged to fill their water bottles from the fountain instead of drinking from it directly. Fountains will be cleaned and disinfected several times throughout the day.

Learning Commons

The Learning Commons (Library) will be open for use. Hand washing/sanitizing will occur before and after the classroom block and physical distancing will be encouraged when possible.

Recess and playground equipment

All students will have recess break times at the same time. Each class will be assigned one of the three playground zones and rotate daily.

- 10:15 - 10:30 am
- 12:25 - 12:47 pm

Staff will be assigned supervision areas at each recess break. Hand hygiene will occur upon returning to the classroom. Classrooms will be assigned a bin with playground equipment.

Lunch

Students will eat lunch in their classrooms under the supervision of their homeroom teacher or an alternate. Students will be responsible, under the supervision of the homeroom teacher, to wipe down tables/desks following lunch. Students and staff will not be able to order food to the school using services such as Skip the Dishes or delivery to start the year.

We are anticipating that our Hot Lunch program will begin again in November. In the event that a student forgets their lunch, parents can drop off lunches at the office, and they will be delivered to the student's classroom.

Visitors/Volunteers

Although we are excited to be allowing essential visitors/volunteers in our school this year, we will be closely monitoring the number of visitors in the school at a time. All school visitors will be required to complete the [Alberta Daily Health Checklist](#) and adhere to hand hygiene protocols while in the school.

Extracurricular activities

As we know, extra curricular activities have been greatly missed by our students, staff and community. Therefore, we are extremely excited to be welcoming back many of these opportunities this year! We ask that hand hygiene, physical distancing and other safety precautions occur when able while playing/viewing. Good luck to all of our athletes and participants.