

November 6, 2024. 6:35 pm meeting called to order by the Chair

## Attendees

[REDACTED]

## Welcome/Introductions

All attendees welcomed by Chair and introduced themselves.

## Approval of November 6, 2024, Agenda

Approved by consensus.

## Approval of October 2, 2024, Minutes ([Att. 1](#))

Approved by consensus.

## Old Business

### a. Alberta School Council Engagement (ASCE) Grant

- i. \$500.00 grant for the 2024/2025 year. Remainder from 2023/24 to carry forward for use.
  - \$69.00 carried over from the 23/24 school year.
  - All \$569.00 used for Box Cars & One-Eyed Jacks.
- ii. Focus geared to ÉLES Assurance Plan goals of Numeracy and Literacy. Box Cars & One-Eyed Jacks is booked for Thursday, March 13, 2025, at ÉLES.
  - Another update will be provided during the January 15<sup>th</sup> meeting.
  - Request to RSVP will be sent closer to the March 15<sup>th</sup> date in the New Year.

### b. School Council Movie Night to foster community

- Sub-committee formed and will determine date and time while working with the ÉLES school schedule.
- Concession is wanted. The Sub-committee will coordinate with Fundraising Society.

### c. Council of School Councils

- Thank you to the Vice-Chair for attending as ÉLES School Council Representative.

## **New Business**

### **a. Principal's Report (Att.2)**

- Additional conversations during Principal's report:
  - Principal and Vice Principal will discuss with their staff about volunteered parent involvement in classrooms to assist teachers.
    - Volunteers will require a vulnerable persons check, etc.
    - Permission forms would have to be completed by parents to allow for children to have extra assistance from the parent volunteers.

### **b. Transportation**

- There are currently 5 different bus routes.
  - 2 Rural and 2 Urban with 1 transfer station.
- They are supervised.
- The Assistant Superintendent did sit with the bus schedule planner.
  - Was noted that ensure parents submit their bussing requests by June.
  - They were receiving requests in lant September.
- Assistant Superintendent is aware of concerns and it is on their radar.

### **c. Logo Engagement**

- Tabled for next meeting.

**Next Meeting Dates: January 15, March 12, and June 4.**

**Call for topics:**

**Adjournment by Chair at 8:14 pm.**

**Attachment 1: October 2, 2024 Meeting Minutes**



**ÉLES School Council Meeting Minutes**

October 2, 2024. 6:34 pm meeting called to order by the Chair

**Attendees**

[REDACTED]

**Welcome/Introductions**

All attendees introduced themselves for new participants. [REDACTED] thanked Jodi and Erin for the years of service as the former chair.

**Approval of October 2, 2024 Agenda**

Motion to approve by [REDACTED], seconded by [REDACTED].

**Approval of June 5, 2024 Minutes**

Motion to approve by [REDACTED], seconded by [REDACTED].

**Old Business**

**a. Alberta School Council Engagement (ASCE) Grant**

**i. \$500.00 grant for the 2024/2025 year**

- Has been approved for the 2024/2025 year.
- Can only be used for certain events, focus on ÉLES numeracy and literacy.

**ii. Focus geared to ÉLES Assurance Plan goals of Numeracy and Literacy. Box Cars & One-Eyed Jacks is an option.**

- Box Cars & One-Eyed Jacks are former teachers working with kids and parents with a focus on numeracy and literacy through games and family math nights (learning through play). Helps educate parents how to do these activities at home with their family.
- Council agreed to book [Box Cars & One-Eyed Jacks](#), with the Fundraising society helping with any extra costs over the \$500.00.
- Gym was brought up for the venue to host.

**b. Leduc Schools Reconfiguration info:**

**i. [Infographic shows BGSD City of Leduc Catchment Pathways](#)**

**ii. How many numbers did ÉLES receive from the reconfiguration?**

- Gained 40 students in reconfiguration. However, lost some due to lack of space.

**iii. Ohpaho Secondary School is the new West end high school. Grades 8-12 English stream. Best resource to find a child's designated school is BGSD Bus Planner.**

- New high school is only English.

**c. Curriculum implementation at ÉLES**

**i. See Principals report – [Curriculum Update](#)**

**d. Council of School Councils**

ii. Meeting to be held October 28, 2024, at 6:30 pm. Composed of BGDS SC chairs/ reps, school Trustees, and Division Rep (Superintendent). To share division information and best practices.

- Chair Joanna: Requested Michelle to be a representative, which was accepted by Michelle. Jodi will also attend as the former chair.

e. Annual School Council Report Feedback

- Submitted by end of September. Everyone came together at the Council of School Councils. Used a google form.
  - Feedback from the google form submitted: make the next submission short and sweet. May have included more information than required.

**New Business**

a. Principal's Report

Upcoming Dates:

October 8 – 3G bake sale

October 10 – Spirit Day/PJ Day & Grade 6 Immunizations

October 11 – PD day/no school

October 14 – Thanksgiving/no school

October 17 – Walk for Wenjack, wear purple

October 18 & 19 – Catch Volleyball tournament at Covenant Christian

October 22 – 1E Bake sale

October 24 – Photo Day retakes

October 29 – Popcorn Sales

November 1 – PD day/no school

November 4 & 5 – Parent Teacher conferences

November 5 – 2E Bake Sale

Principal's Report:

- Enrollment update, as of September 27 we are at 346 students and will be fully funded for them.
- Pumpkin and Pizza night:
  - October 22
  - Parents bring a pumpkin and the kids. We supply the rest.
  - Must RSVP for us to know how much pizza to order.
- Terry Fox Day events were a success. Raised over \$1300.00.
- Weekly Assemblies have been a hit.
- Cross country season wrapped up today.
- October 11 will be Visible Learning training for teachers and Non-Violent Crisis Intervention for some Educational Assistants.
- Follow our school on social media! QR codes in weekly newsletter.
- Our website is changing, the division is going through a new provider.
- School Swag through Days with Gray, and have made parents aware that there are “spicy” pop-ups on the Days with Gray website.
  - Discussion: Attendees were concerned about the pop-ups, more engagement for logo needs to be done with parents.
- Principal evaluation process

- I had the opportunity to meet with Ray Hoppins, the consultant who will be part of my evaluation. The evaluation will consist of:
  - Artifacts provided by me that demonstrate who I am meeting the Leadership Quality Standard and its nine competencies.
  - Staff interviews; 6-7 teachers, 3-4 EAs, both Admin assistants and Ap.
  - Parent interviews.
  - Several in person meetings with me.
  - Final meeting that will include BGSD HR to review the final report.
- I'm excited about the process as I see it for a wonderful opportunity for me to receive valuable feedback to inform my practice, and my growth and development as a school leader.

#### Curriculum Update:

- In 2023-2024 K-3 students were in the second year, and 4-6 students were in the second year of implementation for:
  - English Language Arts and Literature
  - Mathematics
- K-3 implementation for:
  - Science
  - French Immersion Language Arts and Literature
- 4-6 optional pilot for:
  - Science
  - French Immersion Language Arts and Literature
- For 2024-2025 Grades 4-6 are implementing new curriculum for:
  - Science
  - French Immersion Language Arts and Literature
- K-6 optional pilot for:
  - Social Studies
    - In addition, these teachers can choose to pilot only certain areas of the social studies curriculum. Teachers at ÉLES who are piloting are:
      - Kindergarten English, Kindergarten FI, Grade 2 FI, Grade 3 FI

#### b. Device Free Classrooms

- The Black Gold School Division is working on a draft policy.
- Doesn't really affect to much in elementary but most likely will include smart watches, etc.
- There will be exceptions certain cases.

#### c. Annual Book Drive and Movie Night to foster community within our school

- Attendees volunteered to assist with the movie night.
- Partnership with the Fundraising Society.
- Used book drive, \$0.25 each with all proceeds to go to something within the community (i.e. food bank).

**Next Meeting Dates: November 6, January 15, March 12, and June 4.**

**Call for topics:**

- School Busing issues and transfer issues.

**Adjournment by Chair at 8:05 pm.**

**Additional Information:**

Box Cars & One-Eyed Jacks:

<https://boxcarsandoneeyedjacks.com/>

Black Gold School Division City of Leduc School Catchment Pathways:

<https://www.blackgold.ca/leduc-schools-boundary-and-grade-configuration-review/>

Attachment 2: Principals Report



# École Leduc Estates School

95 Alton Drive, Leduc, AB T9E 5K4  
Phone 780.986.6750  
eles.blackgold.ca



Principal: Erin Keca

Assistant Principal: Tarynne Cable

*Inspiring Success*

**November 6, 2024**

## Upcoming Dates

- Nov 7 - Fire Safety with Cst. Brad
- Nov 8 - Kindergarten PLC
- Nov 8 - 9am - Remembrance Day Assembly
- Nov 11-15 Midterm Break
- November - grade 5&6 Basketball
- Nov 28 - 5-6 pm - grade 5 & 6 Music Extravaganza in the gym
- Dec 4 - ATA Induction
- Dec 12 - ÉLES Family Christmas Carolling
- Dec 20 - Jan 5 - Christmas Break
- Jan 6 - School Resumes

## AP Report:

- Pumpkin and Pizza Night
- Catch Volleyball
- Youth Leadership Symposium
- Santa's Helpers and Food Bank Drive

## Principal's Report:

- Learning Walks - training for Mme Keca & Mrs. Cable
- PD days - Nov 1
  - Most of our teachers did Non-Violent Crisis Intervention training

- The rest collaborated on our data analysis & contributed to the assurance plan then had time to explore new resources and AI tools for education
- New hires - EA and interventions
  - Said farewell to Ms. Anderson and welcomed Ms. Robertson (FK & 1FB) and Mrs. Kim (2E)
  - After the break Mrs. Radtke will be joining us to do literacy interventions in the mornings.
- [Screener Data Review](#)
- Assurance Survey - analysis of questions
- School Assurance Plan - for Feedback

### **Busing information from Division Office**

- There are five different bus routes that pick up students attending Ecole Leduc Estates School
  - two rural routes (which pick up students in the rural areas, as well as within the City of Leduc)
  - two urban routes (only pick up students living within the City). All of our rural routes go to the transfer site, as rural routes pick up K-12 students who then go to the transfer site at ELJHS and transfer to a bus that takes them to their particular school. We do this to ensure that all of our buses are full (rural and urban) in order to operate within our Transportation grant funding.
- There are multiple supervisors at the transfer site. The buses at the transfer site are scheduled to be there for no longer than 10 minutes (unless a bus gets there early for some reason)
- If parents have questions about routes and comparison between two routes, please contact our Transportation department
- It is very important that parents register for transportation in June for the following school year.
  - This provides our Transportation department with time to plan and design the most effective routes.
  - When parents register in August and September, the routes are already designed and we make adjustments to accommodate students who are eligible for transportation but we cannot always just add another bus for a particular school.